

TO:

KNOLL Maschinenbau GmbH
Schwarzachstr. 20
88348 Bad Saulgau
GERMANY
Incoming goods D2/ Hall 27

name: _____

phone: _____

email: _____

FROM:

Internal case number: _____

*****PLEASE ENCLOSE THIS DOCUMENT WITH THE RETURN *****

Reason for return delivery:

- | | | |
|--|--|---|
| <input type="checkbox"/> Repairs | <input type="checkbox"/> Retrofit | <input type="checkbox"/> Incorrect order |
| <input type="checkbox"/> Incorrect delivery | <input type="checkbox"/> Claim | <input type="checkbox"/> Exchange part return |
| <input type="checkbox"/> New part return | <input type="checkbox"/> Discharge | |
| <input type="checkbox"/> Chips for cutting tests | <input type="checkbox"/> Analysis of the coolant sample (include safety data sheet!) | |

Your requirements:

- ☐ Contact us: Please enter your name, telephone number and email address
- ☐ Offer for replacement, exchange part, repair, retrofit
- ☐ Credit memo (without prior agreement less 20% storage charges)
- ☐ Perform cutting test with supplied chips for test purposes

We require additional information for warranty/complaints/quotations:

KNOLL service notification number:

KNOLL order number:

KNOLL serial no./equipment no:

Which error message was displayed?

Fault description (please be as detailed as possible):

Have you already contacted KNOLL? If yes, with whom:

Date/Signature: _____

Ident-no./ Type	Description	Amount

Please note:

If this return delivery note is incomplete and not sent to us together with the product, we reserve the right to return the unprocessed return to your freight unpaid within 2-3 working days.

Due to our obligations to protect the environment and our employees (see e.g. ArbStättV, GefStoffeV, UVV, WHG), we kindly ask you to deliver returned items free of media residues. Environmentally friendly cleaning and disposal is your responsibility as the sender. Only cleaned parts/equipment will be accepted. The sender is liable for any consequential damage caused by media residues.

Safety data sheets for the medium used must be enclosed with the return delivery.

New parts that are not required can only be returned in their original sealed packaging.
We reserve the right to deduct inspection costs from the credit memo.

Information on the use of your personal data in accordance with the GDPR can be found at <https://www.knoll-mb.de/en/data-protection>.